



Valdosta Junior Service League
"IN LEAGUE TO SERVE"

November 15, 2017

Dear Sponsors,

Enclosed you will find information and instructions needed to propose a candidate for membership in the Valdosta Junior Service League. Please review the admissions process and all enclosed information carefully.

As stated in the Admissions Guidelines (Article 1: Section 2c), the application, one main endorsement form, and the candidate's photograph must be submitted to me by midnight of the February General meeting, which will be held February 20, 2018.

Please feel free to call me if you have any questions or concerns. My cell phone number is (229) 563-3310. On behalf of the membership at large, I would like to thank you for your interest in proposing a candidate for membership in our organization. By adding strong links to the Valdosta Junior Service League, we can continue to be an important part of volunteerism in our community.

Very truly yours,

Aprile Steel
2017-2018 Admissions Committee Chairman

**VALDOSTA JUNIOR SERVICE LEAGUE
ADMISSIONS GUIDELINES**

1. A meeting with the Admissions Committee is required of all sponsors. The sponsor(s) will be notified of the meeting date. A candidate can only be considered for membership if her sponsor(s) have met with the Admissions Committee.
2. It is required that the candidate's picture be submitted along with the application. A photograph might be found in the newspaper, a church directory, a Christmas/Holiday card, etc.
3. In fairness to all candidates, confidentiality must be maintained. Therefore, do not discuss this Admissions process with anyone other than your possible co-sponsor(s) and the Admissions Committee. In the event that you need to discuss your candidate in any detail prior to your meeting date, please contact the Chairman only.
4. While no longer required, feel free to discreetly introduce your candidate to any Admissions Committee member if the opportunity arises.

REQUIREMENTS FOR CANDIDATES AND SPONSORS

A candidate shall be no less than twenty-five and no more than forty-five years old. She shall have been a resident of our community a minimum of one year immediately prior to proposal. No residency requirement shall apply to a candidate who has, at any time, lived in Valdosta, Georgia for greater than fifteen years. No invitation shall be issued to a person who is expected to reside in the Valdosta area temporarily. A candidate for membership must be sponsored by an eligible member(s) following proper admissions procedure. It is strongly recommended, but not required, that at least one sponsor be a current active member.

An eligible member is a member who has successfully completed at least one year of membership. Admissions Packets shall be distributed at the November General Meeting and returned to the Admissions Committee Chairman by midnight of the January General Meeting. An eligible member may sponsor only two candidates for Admissions. Sponsors must know their candidate(s) personally. Neither the candidate nor her family shall be informed of her proposed candidacy. The Valdosta Junior Service League Officers will review any confidentiality violation and take appropriate disciplinary action.

PLEASE KEEP AND USE THESE GUIDELINES AS YOU PROPOSE YOUR
CANDIDATE TO THE ADMISSIONS COMMITTEE.

**VALDOSTA JUNIOR SERVICE LEAGUE
MEMBERSHIP APPLICATION**

Please consider the following questions then *sign and return* this form with your candidate's completed application. These questions are meant to raise your consciousness about the importance of your personal knowledge of your candidate and your understanding of the admissions process.

Before sponsoring a candidate for the Valdosta Junior Service League, please give careful consideration to your personal responsibilities to the candidate, the League, and to the admissions process. Signing an application when you do not know the candidate well or if you have any reservations will test your credibility and does not work to the advantage of your candidate.

Thank you for your time and devotion to the League.

Please consider the following issues when sponsoring a candidate:

1. How do you know your candidate? How well do you know her? Do you see her frequently?
2. Do you understand that no one should propose a candidate simply to fulfill a business or social obligation?
3. Have you ever worked with your candidate? If so, was she responsible, dependable, etc.? What skills did she demonstrate?
4. Has she shown a desire and/or potential for volunteer service and a willingness to be trained?
5. Does your candidate have a positive, "team-spirit" attitude?
6. If your candidate is employed, does she have sufficient time to enable her to fulfill League responsibilities and activities?
7. Is she willing to give time to volunteer service?
8. Since an invitation to join the League is extended only once, are you as sure as is reasonably possible that the timing is right for your candidate?
9. Are you willing to support your candidate through provisional training?
10. Are you aware that the admissions process is selective and that all candidates may not be invited to membership?
11. Do you understand the voting process the committee uses to determine which candidates will be invited to join the League?
12. Do you understand that no one other than your candidate's sponsor(s) will be permitted to sign the application form or write comments/letters about your candidate?
13. Do you understand the importance of confidentiality and discretion in all phases of the admissions process?
14. Do you understand that your candidate cannot be considered for membership unless all sponsor(s) have met with the Admissions Committee?

Signed:

_____, _____, _____
Sponsor Sponsor (if applicable) Sponsor (if applicable)

Which Sponsor will serve as the contact person for the Admissions Committee and relay information to the other sponsor(s)?

Contact Sponsor _____ Phone _____ Email _____

Parents' Names (if known) _____

Relatives in the Valdosta Junior Service League _____

Relatives in other League-Type Organizations _____

B. Education

Schools and Colleges	Degree	Major/Minor
_____	_____	_____
_____	_____	_____
_____	_____	_____

C. Employment

Is Candidate Presently Employed? _____

Place of Employment _____

Title/Position _____

Regular Work Hours (if known) _____ Are Hours Flexible? (not a necessity) _____

D. Interests and Activities

Special Interests, Skills, and Talents

Organization Affiliations and Community Volunteer Services
(Church, Committees, Clubs, Boards, etc.)

Organization	Date	Position	City
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

