

**The Valdosta Junior Service League**

***Merry Marketplace 2023***

**Vendor Application**

**Dates & Times**

Friday, November 17, 2023: Vendor Set up 8 am – 5 pm

Saturday, November 18, 2023: Show 8 am – 5:00 pm

Sunday, November 19, 2023: Show 12 pm – 5 pm

\*Times are subject to change

Location: James H. Rainwater Conference Center, Valdosta, Georgia

**Deposit due: August 1, 2023**

**Full payment due: October 15, 2022**

This AGREEMENT made and entered into this the \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, 2023, by and between the Valdosta Junior Service League, (hereinafter referred to as “VJSL”) a non-profit corporation organized and existing under the laws of the state of Georgia.

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alternate Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please Circle Contact Preference: E-mail Phone

Please list 3 other shows you have participated in (Show/ Year)

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please select the categories that best describe the merchandise that you will be bringing and indicate the percentage of each:

\_\_\_\_Antiques \_\_\_\_Apparel/Accessories \_\_\_\_Home Décor \_\_\_\_\_Holiday

\_\_\_\_Gourmet Foods \_\_\_\_Novelty \_\_\_\_Stationery/ Cards \_\_\_\_\_Jewelry

\_\_\_\_Men’s Gifts \_\_\_\_Garden \_\_\_\_Toys \_\_\_\_\_Pets

\_\_\_\_Children’s Clothing \_\_\_\_Sports Gifts Other (please list): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In order to reduce duplication of same items, please provide one of the following: photographs of your items, the name of your Facebook page, or your website address. You may email digital copies of your merchandise to merrymarketplace@gmail.com . **The Merry Marketplace Committee reserves the right to limit or remove merchandise that is not photographed and/or listed on the application and the Committee reserves the right to disallow merchandise that is offensive or deemed in poor taste.**

Facebook or Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**In order to ensure reservation for Merry Marketplace 2023, this application must be completed and returned before August 1, 2023, with a $150.00 deposit for each single booth and/or a $300.00 deposit for each double booth. The deposit will be applied in full toward the payment of the booth rental fee. The remaining balance is due from the Merchant on or before October 15, 2023. If full rent is not received by October 25, 2023, the VJSL reserves the right to consider this contract null and void and retain in full any amount previously paid.**

\* We reserve the right to collect any fees our bank may charge us for returned checks.

Please rank booth preference from 1-3, with 1 being most preferable. Booth preference will be based on application acceptance and date of receipt of completed contract and deposit.

| **Rank** | **Booth Size** | **Square Footage** | **Base Price** | **Deposit** |
| --- | --- | --- | --- | --- |
|  | 8 ft Table – New Vendor  | 32 s.f. | $100.00 | $100.00 |
|   | 8’ x 8’ Single- Table Top Only (Middle Room) |  64 s.f.  | $250.00 | $150.00 |
|  | 10’ x 10’ Single (Middle Room) | 100 s.f. | $325.00 | $150.00 |
|  | 10’ x 10’ Single (Middle Room Corner) | 100 s.f. | $350.00 | $150.00 |
|  | 10’ x 10’ Single (Main Room) | 100 s.f. | $350.00 | $150.00 |
|  | 10’ x 10’ Single (Main Room Corner) | 100 s.f. | $400.00 | $150.00 |
|  | 10’ x 20’ Double Booth | 200 s.f. | $650.00 | $300.00 |
|  | 10’ x 30’ Triple Booth | 300 s.f. | $900.00 | $300.00 |
|  | 10’ x 8’ Single (Pre-Function Hall)  |  80 s.f. | $350.00 | $150.00 |

\*Tents only allowed in main room

All 10’x 10’ booths and larger in the main room include piping, draping, a table, 2 chairs, and a waste basket. All other booth locations will include a table, 2 chairs, and a waste basket. Additional amenities are available for rent listed below. Please designate any of these amenities you request and include in your payment.

Pipe and Drape Curtain 10-foot section: $30.00 Pipe and Drape Curtain 8-foot section: $25.00

Electricity: $35.00 Credit Card Line: $110.00

Chair Rental: $5.00 Skirted Table Rental (6 or 8ft table): $15.00

Please note: Table rental will increase to $25 during show weekend and there will be a $10 Table removal fee during show weekend.

This application is for review purposes only for consideration of vendor space at Merry Marketplace 2023. Submission of this application does not imply that you have been accepted to participate. If for any reason you are not selected to participate as a Merchant, your deposit will be fully refunded.

Once completed application and deposit have been accepted, a confirmation letter will be mailed to you regarding balance due, and this application will become part of the contract and is binding. Checks should be made payable to “Valdosta Junior Service League”.

**Booth Location Requested**

Booth Size: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Booth Price: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electricity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cost: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Table Rent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ QTY Cost: \_\_\_

Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_QTY Cost: \_\_\_

Pipe & Drape: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ QTY Cost: \_\_\_

Credit Card: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ Cost: \_\_\_

**Total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Payment Information (circle one) Cash Check Credit Card**

Card Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiration Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CID\_\_\_\_\_\_\_\_\_\_\_ Zip Code \_\_\_\_\_\_\_\_\_\_

Amount to be Charged \_\_\_\_\_\_\_\_\_\_\_\_\_

\*Processing fee applies for all credit card payment (3.5% fee plus $0.15 per card swipe)\*

**You can pay by Venmo now:**

@ValdostaJunior-ServiceLeague

Please note booth name on Venmo

**Please return booth deposit and completed application to:**

Merry Marketplace

Attention: Naiz McNeill

4842 Oak Arbor Drive

Valdosta, GA 31602

